

**21 July 2015**

**Planning & Licensing Committee**

**Revised Local Development Scheme**

**Report of:** *Gordon Glenday, Head of Planning & Development*

**Wards Affected:** *All*

**This report is:** *Public*

**1. Executive Summary**

- 1.1 The Planning and Compulsory Purchase Act 2004 requires local planning authorities to prepare and maintain a Local Development Scheme.
- 1.2 The Local Development Scheme sets out the documents which, when prepared, will comprise the Local Plan for the Borough. It provides timescales and key milestones, such as future public consultation dates.
- 1.3 The Local Development Scheme must be made available publically and kept up-to-date so that local communities and interested parties can keep track of progress. This latest development scheme updates information and timetables for preparation of planning policies in light of changes since the current development scheme was adopted in December 2012.

**2. Recommendation**

- 2.1 That the Draft Revised Local Development Scheme (July 2015) as set out at Appendix A be approved.**

**3. Introduction and Background**

- 3.1 Section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011) requires local planning authorities to prepare and maintain a Local Development Scheme.
- 3.2 The Local Development Scheme sets out the documents which, when prepared, will comprise the Local Plan for the Borough. It sets out timescales and key milestones, such as future public consultation dates, for two key Council documents:

- Local Development Plan (LDP)
- Community Infrastructure Levy (CIL)

3.3 In order to facilitate preparation of these documents the Local Development Scheme sets out:

- Current planning policies and documents that have been 'saved' pending adoption of the new Local Plan;
- Details and timetables for relevant planning policy documents that the Council is preparing;
- Key milestones as part of the process leading to the adoption of documents (where relevant);
- Information on key supporting documents, such as the Authorities Monitoring Report and Statement of Community Involvement; and
- Resources available and any constraints.

3.4 The Council's first Local Development Scheme was adopted in 2006 and has since been subject to reviews in 2007 and 2012. This would be the fourth review and reflects revisions to the Local Plan timetable in light of the abolition of the East of England Plan, additional work required after consultation on Preferred Options in 2013, and changing legislation.

#### **4. Issue, Options and Analysis of Options**

4.1 Prior to the Localism Act the Council was required to submit its Local Development Scheme to the Secretary of State for inspection. However, this is no longer a requirement and updated guidance has since been published as part of Planning Practice Guidance. Now local planning authorities must keep Local Development Schemes up-to-date and publish these on their website.

4.2 In light of changes in both the national and local planning context since the Council's current Local Development Scheme was adopted in 2012, it is necessary to update information and timetables within the document. In order to comply with Planning Practice Guidance a revised document has been prepared, as set out at Appendix A.

4.3 If agreed, the revised Local Development Scheme would be finalised and published on the Council's website in line with Planning Practice Guidance.

## **5. Reasons for Recommendation**

- 5.1 The Council, as local planning authority for the Borough, is required to prepare and maintain a Local Development Scheme. This must be made available publically and kept up-to-date so that local communities and interested parties can keep track of progress.
- 5.2 The Council's current Local Development Scheme (adopted December 2012) is out of date and needs to be revised. The revised Local Development Scheme (July 2015) provides updated information and a new timetable for preparation of the Local Development Plan and Community Infrastructure Levy in light of changes since 2012 and expected future timeframes.

## **6. Consultation**

- 6.1 The Local Development Scheme is not subject to public consultation. The documents that the development scheme provides a timetable for; the Local Development Plan and Community Infrastructure Levy, are subject to public consultation, as outlined in the revised timetables.

## **7. References to Corporate Plan**

- 7.1 Ensuring a Local Development Plan is in place and infrastructure investment is provided are key priorities in the Council's Corporate Plan chapter "A Prosperous Borough".

## **8. Implications**

### **Financial Implications**

**Name & Title: Chris Leslie, Finance Director**

**Tel & Email: 01277 312542 /christopher.leslie@brentwood.gov.uk**

- 8.1 None directly arising from this report.

### **Legal Implications**

**Name & Title: Chris Potter, Monitoring Officer**

**Tel & Email: 01277 312860 /christopher.potter@brentwood.gov.uk**

- 8.2 This is part of the process which will lead to full Council being requested to approve and adopt the new Local Development Plan. Regulation 3 of the Local Authorities (Committee System) (England) Regulations 2012/1020 requires the function of approval and adoption of development

plans under section 15 of the Planning and Compulsory Purchase Act 2004 to be exercised only by full Council.

**Other Implications** (where significant) – i.e. Health and Safety, Asset Management, Equality and Diversity, Risk Management, Section 17 – Crime & Disorder, Sustainability, ICT.

8.3 The timing of Local Development Plan preparation may have implications for Council assets being considered as options for potential redevelopment.

## **9. Background Papers**

9.1 None

## **10. Appendices to this report**

Appendix A - Draft Revised Local Development Scheme (July 2015)

### **Report Author Contact Details:**

**Name:** Phil Drane, Planning Policy Team Leader  
**Telephone:** 01277 312610  
**E-mail:** phil.drane@brentwood.gov.uk